



PLANNING COMMISSION ZONING COMMITTEE

Meeting Summary

August 20, 2024 @ 11PM

Parkside Conference Room

Planning Commission: Ted Pall, Rick Neumann, Charles Wilmott, Cynthia Robson, and Carolyn Dettmer
Zoning Administrator: Lisa Denoyer
City Planner: John Iacoangeli

Cynthia Robson called the meeting to order.

1. Meeting Scope.

The purpose of the meeting was to begin a review of selected articles of the proposed Zoning Ordinance. These articles included:

- Article 1: Title and Purpose
- Article 8: Site Plan Review
- Article 9: Special Use
- Article 10: Land Development Options
- Article 11: Zoning Board of Appeals
- Article 12: Administration & Enforcement
- Article 13: Amendments & Severability

2. Discussion Items

Article 1: Title and Purpose

The Committee noted that additional language was inserted referring to a walkable and nonmotorized community and consistency with the community master plan. No revisions made.

Article 8: Site Plan Review

The Committee recommended some section title revisions but focused on Section 8.3 Standards for Site Plan Approval. Several standards in the proposed document were substituted for current code provisions, such as ingress/egress, drainage, screening, and natural and historic features.

Section 8.4 Site Plan Application Requirements

The Committee recommended some additions to the application requirements, including signs and snow storage.

Section 8.9 Amendments and Modifications

The Committee recommended adding a notification provision to the Planning Commission when an "Insignificant Deviation" or "Minor Amendment" was made to a site plan.

3. Next Steps

Tracking changes will be used to document the revisions. The Committee will be provided with a red-line and clean version before the next scheduled meeting.

A Doodle poll will be sent out to determine the next meeting date.

Meeting adjourned at 12:50 PM.

/s/ John Iacoangeli